

Party (P.00)

EXPENSE & REIMBURSEMENT RECORD:

Date	Where	For what	Amount	By whom
Lunch + Drinks	(Joh. Valley Club)		\$45.90	

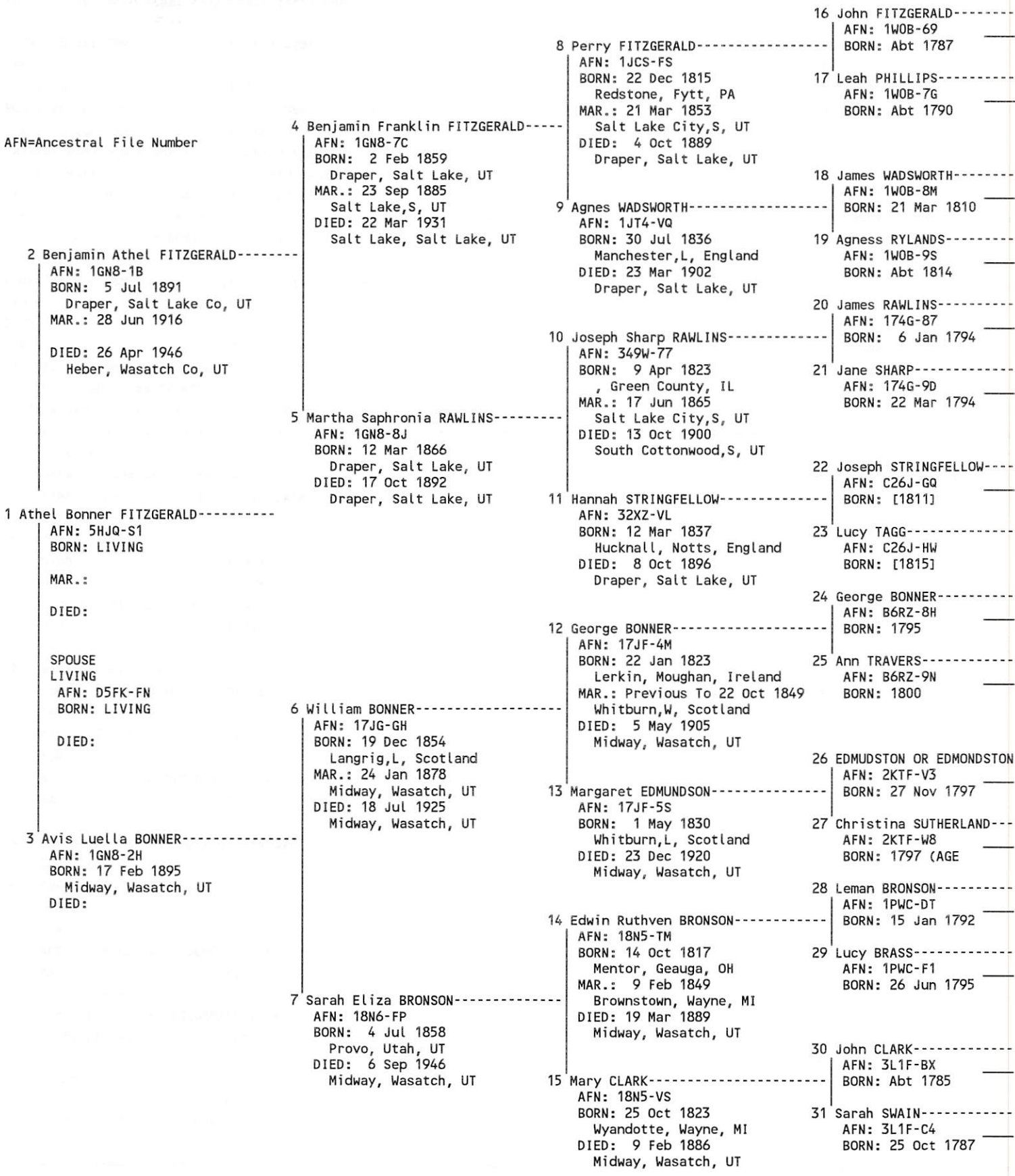
— use To Be Done
Today column on
dates
in "tickler"
notes so you
won't forget.



FREE PERSONALIZATION
Order now and we'll include
your initials on the wallet...
absolutely free!

⑤ Expense Record — 10 lines
List your business expenses for
reimbursement or tax purposes.

No. 1 on this chart is the same as no. _____ on chart no. _____



Steve Rowley
Steve Rowley
President

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